



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene  
201 W. Preston Street • Baltimore, Maryland 21201

Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor – Joshua M. Sharfstein, M.D., Secretary

**MARYLAND MEDICAL ASSISTANCE PROGRAM**  
**Waiver for Older Adults Transmittal No. 38**  
**Living at Home Waiver Transmittal No. 28**  
**June 4, 2012**

**To:** Waiver for Older Adults Personal Care Provider Agencies  
Living at Home Waiver Attendant Care Provider Agencies

**From:** *Susan J. Tucker*  
Susan J. Tucker, Executive Director  
Office of Health Services

**Note:** Please ensure that appropriate staff members in your organization are informed of the contents of this transmittal.

**Re:** Attendant Care and Personal Care Credentialing

A recent audit of Maryland's Waiver for Older Adults personal care providers by the U.S. Department of Health & Human Services/Office of Inspector General revealed that approximately 17 percent of those sampled failed to comply with employee credentialing requirements. Providers of attendant care and/or personal care aide services are required to ensure that employees have current certifications in First Aid and CPR from a nationally recognized organization. Specific certifications are also required when employees administer medications to waiver participants. These certifications are to be obtained prior to initiation of services by an attendant.

Effective immediately, please ensure that personnel files contain the required credentialing documentation and that all providers have a system in place to assure the timely renewal of required staff credentials.

Questions regarding this transmittal should be directed to the Waiver for Older Adults Program staff at 410-767-5220 or to the Living at Home Waiver Program staff at 410-767-7479.

cc: Maryland Department of Aging  
Area Agencies on Aging  
The Coordinating Center