Enrolling as an Ordering/Referring/Prescribing (ORP) Provider

These instructions are for a provider who is not currently enrolled as a Maryland Medicaid provider. A provider should enroll as an ORP provider if they are a student in Organized Health Care Education/Training Program, or if they intend to enroll in Maryland Medicaid for the sole purpose of ordering, referring, or prescribing items or services for Maryland Medicaid participants. ORP providers are not eligible for reimbursement by Maryland Medicaid. Providers who wish to submit claims to Maryland Medicaid for covered services must enroll to their full level of professional licensure.

STEP 1: Log into the portal, Select the “Applications” tab and then Select “New Application”.

![Image of ePREP Portal](image-url)
STEP 2: Select “I'm new to Maryland Medicaid, and I want to create a new application.” Next, select the first option, “I’m an individual health care practitioner.” Lastly, click Continue.
**STEP 3:** Select the third option, “I’m an Ordering/Referring/Prescribing (ORP) provider” and “Continue”.

**STEP 4:** On the next page, ePREP will ask you to enter your Type 1 NPI and select “verify”. ePREP will pull back information associated with that NPI from NPPES and ask you to confirm the information is correct. Finally, select “Continue”.

**STEP 5:** On the next page, select “Prescribing Provider” from the Provider Type dropdown and click “Continue”. The ORP Application will be created.